

EXECUTIVE SEARCH REQUIREMENTS AND SPECIFICATION

TITLE: Manager, GMP and Quality Training

REPORTS TO: Director, Learning & Development

LOCATION: New York, NY

EDUCATION: Bachelor's degree required, Master's degree in education or science preferred

**EXPERIENCE:**

5+ years management experience, experience in developing and delivering training programs required, and 5+ years progressive experience in a blood, tissue, or biologics organization sought.

**SUMMARY:**

Develop and implement training plan for GMP and GTP for blood processing laboratory staff. Work with other leaders/managers to identify and manage cross-company training needs and issues.

**RESPONSIBILITIES:**

- Conceptualize, plan, develop, and implement strategies for maximizing familiarity with GMP/GTP standards and incorporating into training practices
- Bring state-of-the-art industry practice into effect
- Make improvements of the blood processing laboratory staff competency via developing/delivering instructional programs. These improvement opportunities will be identified through independent investigation/judgment of industry practice, as well as partnering with management for input
- Ability to develop/implement training, competence-improvement strategies, and improvement initiatives
- Train staff, including managerial staff, to provide instruction to blood processing laboratory staff
- Provide GMP/GTP/Blood processing training
- Measure blood processing training effectiveness at department levels; plan, prepare, implement strategies for measuring the effectiveness of this training
- Lead an organization-wide effort to strengthen the overall training function utilizing a group of managers. This group will identify requirements for trainers, identify opportunities for improvement, and define best practices
- Ensure the accuracy of L & D training materials, per GMP, SOP, and medical review of materials
- Perform other training-related tasks as required, as well as unrelated duties requested during emergencies

**QUALIFICATIONS SOUGHT:**

- Expertise in GMP & GTP Training
- Understanding and knowledge of cellular therapy desired
- Strong interpersonal skills for effective relationships at all levels
- Excellent organization and planning skills
- Excellent verbal, written, and presentation skills
- Ability to organize/lead/teach meetings for all managerial levels
- Competent computer skills, i.e., MS Word, PowerPoint, Excel

**STYLE:**

- Detailed attention to accuracy
- Decisive
- Accepts work-related challenges

**GOALS:**

- Assure SOP and Regulatory Compliance & Preparedness for audits by identifying problems, as well as opportunities, and bringing key managerial personnel together to develop, implement, and commit to solutions
- Craft uniform and effective training for all levels of leadership within the organization
- Positive impact on skill, morale, and work ethic are key components of this role; position is highly visible and will make a strong impact on the organization as a whole

Qualified Candidates should send resumes to [sean@mcsearch.net](mailto:sean@mcsearch.net).