



## Recruiter, Human Resources

**Hours:** Monday-Friday 9am-5pm with rotating Fridays 7am-3pm

South Nassau Communities Hospital is a 441-bed, acute care hospital located in Oceanside, NY. For over 75 years, the Hospital has been committed to providing inpatient, ambulatory, home health, restorative, preventative and emergency medical care to Long Islanders. With more than 2600 employees and 820 physicians, South Nassau offers a broad range of services, excels in cancer and cardiac care, and provides comprehensive diagnosis, treatment, rehabilitation and support services. South Nassau is a partner in the Winthrop South Nassau University Health System, Inc. and a member of the Long Island Health Network.

**Position Responsibilities:** Responsible for the Recruitment and pre-employment process for Allied Health, Clerical, and Support Positions. Distributes and collates Post-Hire Interview Questionnaires for analysis/reporting. Assists HR Generalist and Recruitment Team in developing and maintaining Recruitment Strategies for the organization.

**Position Requirements:** Bachelor's Degree in Human Resources or related field. Requires a minimum of 2 years Human Resources experience. Previous healthcare human resources experience preferred. Must possess excellent communication and interpersonal skills. proficient in Microsoft Word, Excel, PowerPoint, and Outlook required. Must have working knowledge of labor law and familiarity with Joint Commission of Healthcare Accreditation- Human Resource standards. Knowledge of Position Manager a plus.

Qualified Applicants please complete an on-line application:

[https://www.healthcaresource.com/southnassau/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=757250](https://www.healthcaresource.com/southnassau/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=757250)