

Company: ADP TotalSource
Location: Long Island, NY

Human Resources Business Partner

Are you a proactive problem solver with an engaging, outgoing personality?

Do you instinctively know what clients need before they do? Does the job always get done when you're calling the shots? Are you an HR professional, able to impress others with your knowledge and insight? If so, then this is the opportunity that will capitalize on your skills and advance your career.

TotalSource, the fastest growing division of **ADP**, one of the world's largest providers of a broad range of premier, human resource business solutions, is looking for a dynamic HR professional who will act as a primary consultant and strategic partner, traveling to numerous corporate clients and coordinating all of their various HR services.

In this stimulating role, no two days will be the same! When you visit your multiple external clients, your tasks could range from employee relations and benefits to training and development. Needless to say, you must be comfortable speaking to large groups, as well as in public. And because problem resolution frequently involves multiple parties who might have different perspectives, your ability to foster a team environment is essential.

With ADP, you'll have the resources of one of the most robust HR information support systems at your disposal. An additional key to your success will be your talent for facilitating training through both formal and informal channels.

You'll need at least 5 years of experience in a corporate HR environment or have worked as a consultant dealing with multiple clients. BS or BA degrees in a related field and PHR/SPHR certification are preferred. Knowledge of Microsoft Office Suite is helpful.

Please apply online at www.adp.com/careers Select APPLY NOW and reference requisition number **TSPE28816**.

ADP is an Equal Opportunity Employer: M/F/D/V. We believe that diversity leads to strength.